

TARIKH PENTING BAGI SEMUA CALON PASCA IJAZAH, FAKULTI PENDIDIKAN
SEMESTER I, SESI 2017/2018
IMPORTANT DATES FOR ALL POSTGRADUATE STUDENTS AT THE FACULTY OF EDUCATION
SEMESTER II, 2016/2017 SESSION

Kuliah (Lectures)	7 minggu (7 weeks)	11 September – 27 Oktober 2017 (11 September – 27 October 2017)
Cuti Pertengahan Semester I (Mid-Semester I Break)	1 minggu (1 week)	28 Oktober – 5 November 2017 (28 October – 5 November 2017)
Kuliah (Lectures)	7 minggu (7 weeks)	06 November – 22 December 2017 (6 November – 22 December 2017)
Minggu Ulangkaji (Revision week)	1 minggu (1 week)	23 – 31 Disember 2017 (23 – 31 December 2017)
Peperiksaan Semester II (Examination Semester I)	2 minggu (2 weeks)	01 – 14 Januari 2018 (01 – 14 January 2018)
Cuti Semester II (Semester II Break)	3 minggu (3 weeks)	15 Januari – 04 Februari 2018 (15 January – 04 February 2018)

TARIKH (Date)	AKTIVITI (Activities)	CATATAN (Note)
BAGI CALON BARU (NEW POSTGRADUATE CANDIDATES)		
<u>PENDAFTARAN</u> (REGISTRATION)		
4 - 8 September 2017 (4 - 8 September 2017)	Pendaftaran calon baru (Registration for new candidates)	Pendaftaran calon di Institut Pengajian Siswazah (IPS) Registration for new postgraduate candidates at Institute of Graduate Studies (IGS)
	Mendaftar akaun myum (porta pelajar) (Registration for myum (student portal) account)	http://myum.um.edu.my
	Mendaftar akaun Siswa Mail (Register for Siswa Mail account)	http://siswa.um.edu.my
25 - 29 September 2017 (25 - 29 September 2017)	Pengesahan pendaftaran Confirmation of registration	Calon / candidates
<u>TAMBAH DAN GUGUR KURSUS</u> (ADD AND DROP COURSE[S])		
4 - 22 September 2017 (4 - 22 September 2017)	Tambah /gugur kursus - yuran tidak akan dikenakan sekiranya gugur kursus dalam tempoh ini Add/drop course(s) - tuition fees will not be charged for courses dropped during this period	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
25 September – 27 Oktober 2017 (25 September - 27 October 2017)	Gugur kursus sahaja - yuran dikenakan Drop course(s) only - tuition fees will be charged	Isi borang IPS-04 secara Manual di IPS (Fill IPS-04 form manually at IPS)

TARIKH (Date)	AKTIVITI (Activities)	CATATAN (Note)
CALON LAMA IJAZAH TINGGI (CURRENT POSTGRADUATE CANDIDATES)		
PENDAFTARAN (REGISTRATION)		
4 – 22 September 2017 4 – 22 September 2017	Calon lama pascasiswazah secara Kursus / Kursus & Penyelidikan (yang mengikut komponen kursus) <i>Registration for postgraduate candidates by Coursework / Coursework & Research (following the coursework component)</i>	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
4 September – 27 Oktober 2017 4 September – 27 October 2017	Calon lama pascasiswazah secara Penyelidikan / Kursus & Penyelidikan (yang mengikut komponen kursus) <i>Registration for postgraduate candidates by Reseach / Coursework & Research (following the coursework component)</i>	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
KAEDAH PEMBAYARAN (PAYMENT METHOD)		
Kaedah Pembayaran (method of payment)	Bayaran yuran melalui: (Payment of fees through:) (a) <i>Internet Banking</i> i. CIMB ii. BIMB iii. FPX (b) <i>Bill presentment - (tunai / Cash)</i> i. <i>Bank Islam Malaysia</i>	CIMB Bank: http://www.cimbclicks.com.my BIMB Bank : http://www.bankislam.biz FPX: http://epayment.um.edu.my Kaunter Bank Islam (Bank Islam Counter)
(a) secara Kursus dan secara Kursus dan Penyelidikan (yang mengikut komponen kursus) (a) <i>by Coursework only and by Coursework & Research (following the coursework component)</i>		
mulai 7 Ogos 2017 <i>commencing 7 August 2017</i>	Calon menyemak pengumuman berkenaan pendaftaran <i>Candidates to check announcement pertaining to registration matters</i>	http://myum.um.edu.my http://ips.um.edu.my Siswa Mail (individu/ personal)
4 - 22 September 2017 (4 - 22 September 2017)	Pendaftaran kursus (termasuk Tambah/Gugur Kursus) (Registration of courses) [Including Add/Drop of course (s)] *Yuran kursus TIDAK akan dikenakan bagi mana-mana kursus yang digugurkan dalam tempoh ini. (*Tuition fees WILL NOT BE charged for course(s) dropped during this period)	http://myum.um.edu.my (untuk semak jadual waktu kursus dan lain-lain pengumuman) (to check course time table and other announcements) http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
11 September 2017 11 September 2017	Kuliah Bermula (Commencement of lectures)	
25 - 29 September 2017 (25 - 29 September 2017)	Pengesahan pendaftaran (secara online) <i>Confirmation of registration (via online)</i>	http://pgregistration.um.edu.my

<p>25 September – 27 Oktober 2017 (25 September – 27 October 2017)</p>	<p>Gugur Kursus sahaja (<i>Drop course(s) only</i>)</p> <p>*Yuran kursus AKAN DIKENAKAN bagi mana-mana kursus yang digugurkan dalam tempoh ini. (*<i>Course fees WILL BE CHARGED for course(s) dropped during this period</i>)</p>	<p>Gugur kursus akan dibuat secara manual dengan mengisi Borang IPS04 di Institut Pengajian Siswazah (IPS) (<i>Drop of course(s) only Manually by filling up IPS04 Form at Institute of Graduate Study</i>)</p>
<p>Peringatan Penting (<i>Important Reminder</i>)</p>	<p>(1) Proses pendaftaran tidak sempurna sekiranya: <i>Registration is not complete if any of the followings has not been done:</i></p> <p>(a) Pendaftaran atas talian (on-line) tidak dibuat <i>On-line registration (courses/research)</i></p> <p>(b) Yuran pengajian tidak dibayar <i>Payment of fees</i></p> <p>(c) Pengesahan pendaftaran tidak dibuat <i>Confirmation of registration</i></p> <p>(2) (a) Denda sebanyak RM200.00 dikenakan kepada calon yang diberikan kelulusan untuk mendaftar lewat iaitu selepas 22.9.2017. <i>Penalty of RM200.00 will be charged to candidate upon approval to register after 25.9.2017.</i></p> <p>(b) Denda sebanyak RM300.00 dikenakan kepada calon yang diluluskan untuk mengaktifkan semula pencalonan yang telah luput (pencalonan akan diluputkan mulai pada 13.10.2017 sekiranya tiada rekod pendaftaran calon pada semester ini). <i>Penalty of RM300.00 will be charged upon approval to reactivate lapsed of candidature (the candidature will be terminated commencing on 13.10.2017 if there is no record of registration for this semester).</i></p> <p>(3) Calon diingatkan bahawa adalah menjadi tanggungjawab sendiri untuk memperbaharui pencalonan pada permulaan setiap semester sepanjang tempoh pencalonan ini. Tiada surat peringatan akan dihantar mengenai hal ini. Kegagalan untuk memperbaharui pencalonan merupakan satu pelanggaran peraturan Universiti yang boleh mengakibatkan pencalonan diluputkan. <i>Please be reminded that, you are required to renew your candidature at the beginning of every semester throughout your study. No letter of reminder will be sent regarding this matter. Failure to renew your candidature is considered a violation of the University regulations and result your candidature will be terminated.</i></p>	
<p>(b) secara Penyelidikan dan secara kursus dan penyelidikan (yang mengikuti komponen penyelidikan) (<i>b) by Research and by coursework and research (following the research component)</i>)</p>		
<p>mulai 7 Ogos 2017 (commencing 7 August 2017)</p>	<p>Calon menyemak pengumuman berkenaan pendaftaran <i>Candidates to check announcement pertaining to registration matters</i></p>	<p>http://myum.um.edu.my http://ips.um.edu.my Siswa Mail (<i>individu/ personal</i>)</p>
<p>7 Ogos – 27 Oktober 2017 (7 August – 27 October 2017)</p>	<p>Laporan Kemajuan (<i>e-progress report</i>):</p> <p>(a) Calon melengkapkan laporan kemajuan (<i>Progress report</i>) secara atas talian (<i>on-line</i>) (<i>complete progress report form {e-progress report} via on-line</i>)</p> <p>(b) Penyelia-penyelia menilai dan mengesahkan laporan kemajuan calon (<i>supervisor evaluation and confirm candidate progress report</i>)</p> <p>(c) Ketua Jabatan/Timbangan Dekan/Dekan/Timbangan Pengarah/Pengarah memperakukan sama ada pencalonan calon diteruskan atau tidak (<i>Head of Department/Deputy Dean/Dean/Deputy Director/Director agree/disagree the candidate candidature to continued</i>)</p> <p>Peringatan: Calon tidak boleh mendaftar selagi laporan kemajuan tidak diproses. Tarikh akhir pendaftaran ialah pada 27 Oktober 2017</p> <p>Reminder: <i>Candidate will not be able to register if progress</i></p>	

	<i>report has not been processed. Last registration is 27 October 2017</i>	
4 September – 27 October 2017 (4 September – 27 October 2017)	Calon membuat pendaftaran atas talian (online) melalui web (Candidates is required to register online) *Denda pendaftaran lewat sebanyak RM200 dikenakan sekiranya calon merayu untuk mendaftar selepas 21 Oktober 2017 * <i>Penalty of RM200 will be charged to those who appeal for late registration which is after 27 October 2017</i>	http://pgregistration.um.edu.my
30 Oktober – 3 November 2017 (30 October – 3 November 2017)	Pengesahan pendaftaran (secara online) <i>Confirmation of registration (via online)</i>	http://pgregistration.um.edu.my
Peringatan Penting (Important Reminder)	<p>(1) Proses pendaftaran tidak sempurna sekiranya: <i>Registration is not complete if any of the followings has not been done:</i></p> <p>(a) Pendaftaran atas talian (on-line) tidak dibuat <i>On-line registration (courses/research)</i></p> <p>(b) Yuran pengajian tidak dibayar <i>Payment of fees</i></p> <p>(c) Pengesahan pendaftaran tidak dibuat <i>Confirmation of registration</i></p> <p>(2) (a) Denda sebanyak RM200.00 dikenakan kepada calon yang diberikan kelulusan untuk mendaftar lewat iaitu selepas 27.10.2017. Hanya calon yang telah melengkapkan Laporan Kemajuan secara atas talian (E-Progress Report) dan mendapat kelulusan daripada fakulti masing-masing akan dibenarkan memperbaharui pencalonan untuk Semester I, Sesi 2017/2018. <i>Penalty of RM200.00 will be charged to candidates upon approval to register after 27.10.2017. Only candidates who have completed their progress report via on-line (E-Progress Report) and obtained the approval from the faculty will be allowed to renew their candidature for Semester II, 2016/2017 academic session.</i></p> <p>(b) Denda sebanyak RM300.00 dikenakan kepada calon yang diluluskan untuk mengaktifkan semula pencalonan yang telah luput (pencalonan akan diluputkan mulai pada 17.11.2017 sekiranya tiada rekod pendaftaran calon pada semester ini). <i>Penalty of RM300.00 will be charged upon approval to reactivate lapsed of candidature (the candidature will be terminated commencing on 17.11.2017 if there is no record of registration for this semester).</i></p> <p>(3) Calon diingatkan bahawa adalah menjadi tanggungjawab sendiri untuk memperbaharui pencalonan pada permulaan setiap semester sepanjang tempoh pencalonan ini. Tiada surat peringatan akan dihantar mengenai hal ini. Kegagalan untuk memperbaharui pencalonan merupakan satu pelanggaran peraturan Universiti yang boleh mengakibatkan pencalonan diluputkan. <i>Please be reminded that, you are required to renew your candidature at the beginning of every semester throughout your study. No letter of reminder will be sent regarding this matter. Failure to renew your candidature is considered a violation of the University regulations and result your candidature will be terminated.</i></p> <p>(4) Calon yang tamat pengajian pada Semester II, Sesi 2016/2017 atau yang sedang menunggu keputusan pemeriksaan disertasi/ tesis, boleh mengabaikan notis ini. Pengesahan mengenai status pengajian boleh dibuat di fakulti masing-masing. <i>Candidates who had completed their programme of studies at the end of Semester II, 2016/2017 Session and those who have submitted their thesis/dissertation are not required to renew their candidature. Candidates are highly recommended to consult their respective faculty to verify that the programme requirements have been satisfied.</i></p>	