

TARIKH PENTING BAGI SEMUA CALON PASCA IJAZAH, FAKULTI PENDIDIKAN
SEMESTER II, SESI 2017/2018
IMPORTANT DATES FOR ALL POSTGRADUATE STUDENTS AT THE FACULTY OF EDUCATION
SEMESTER II, 2017/2018 SESSION

Kuliah (Lectures)	7 minggu (7 weeks)	5 Februari – 23 Mac 2018 (5 February – 23 March 2018)
Cuti Pertengahan Semester II (Mid-Semester II Break)	1 minggu (1 week)	24 Mac – 1 April 2018 (24 March – 1 April 2018)
Kuliah (Lectures)	7 minggu (7 weeks)	2 April – 18 Mei 2018 (2 April – 18 May 2018)
Minggu Ulangkaji (Revision week)	1 minggu (1 week)	19 – 27 Mei 2018 (19 – 27 May 2018)
Peperiksaan Semester II (Examination Semester II)	2 minggu (2 weeks)	28 Mei – 14 Jun 2018 (28 May – 14 June 2018)
Cuti Semester II (Semester II Break)	12 minggu (12 weeks)	15 Jun – 9 September 2018 (15 June – 9 September 2018)

TARIKH (Date)	AKTIVITI (Activities)	CATATAN (Note)
BAGI CALON BARU (NEW POSTGRADUATE CANDIDATES)		
<u>PENDAFTARAN</u> (REGISTRATION)		
29 Januari – 2 Februari 2018 (29 January – 2 February 2018)	Pendaftaran calon baru (Registration for new candidates)	Pendaftaran calon di Institut Pengajian Siswazah (IPS) <i>Registration for new postgraduate candidates at Institute of Graduate Studies (IGS)</i>
	Mendaftar akaun myum (porta pelajar) (Registration for myum (student portal) account)	http://myum.um.edu.my
	Mendaftar akaun Siswa Mail (Register for Siswa Mail account)	http://siswa.um.edu.my
19 – 23 Februari 2018 (19 – 23 February 2018)	Pengesahan pendaftaran <i>Confirmation of registration</i>	Calon / candidates
<u>TAMBAH DAN GUGUR KURSUS</u> (ADD AND DROP COURSE[S])		
19 – 23 Februari 2018 (19 – 23 February 2018)	Tambah /gugur kursus - yuran tidak akan dikenakan sekiranya gugur kursus dalam tempoh ini <i>Add/drop course(s)</i> - <i>tuition fees will not be charged for courses dropped during this period</i>	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
19 Februari – 23 Mac 2018 (19 February – 23 March 2018)	Gugur kursus sahaja - yuran dikenakan <i>Drop course(s) only</i> - <i>tuition fees will be charged</i>	Isi borang IPS-04 secara Manual di IPS (Fill IPS-04 form manually at IPS)

TARIKH (Date)	AKTIVITI (Activities)	CATATAN (Note)
CALON LAMA IJAZAH TINGGI (CURRENT POSTGRADUATE CANDIDATES)		
PENDAFTARAN (REGISTRATION)		
29 Januari – 16 Februari 2018 (29 January – 16 February 2018)	Pendaftaran calon lama pascasiswazah secara Kursus / Kursus & Penyelidikan (yang mengikut komponen kursus) <i>Registration for postgraduate candidates by Coursework / Coursework & Research (following the coursework component)</i>	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
29 Januari – 23 Mac 2018 (29 January – 23 March 2018)	Pendaftaran calon lama pascasiswazah secara Penyelidikan / Kursus & Penyelidikan (yang mengikut komponen penyelidikan) <i>Registration for postgraduate candidates by Reseach / Coursework & Research (following the research component)</i>	http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
KAEDAH PEMBAYARAN (PAYMENT METHOD)		
Kaedah Pembayaran (method of payment)	Bayaran yuran melalui: (Payment of fees through:) (a) <i>Internet Banking</i> i. CIMB ii. BIMB iii. FPX (b) <i>Bill presentment - (tunai / Cash)</i> i. <i>Bank Islam Malaysia</i>	CIMB Bank: http://www.cimbclicks.com.my BIMB Bank : http://www.bankislam.biz FPX: http://epayment.um.edu.my Kaunter Bank Islam (Bank Islam Counter)
(a) secara Kursus dan secara Kursus dan Penyelidikan (yang mengikut komponen kursus) (a) <i>by Coursework only and by Coursework & Research (following the coursework component)</i>		
mulai 2 Januari 2018 (commencing 2 January 2018)	Calon menyemak pengumuman berkenaan pendaftaran <i>Candidates to check announcement pertaining to registration matters</i>	http://myum.um.edu.my http://ips.um.edu.my Siswa Mail (individu/ personal)
29 Januari – 16 Februari 2018 (29 January – 16 February 2018)	Pendaftaran kursus (termasuk Tambah/Gugur Kursus) (Registration of courses) [Including Add/Drop of course (s)] *Yuran kursus TIDAK akan dikenakan bagi mana-mana kursus yang digugurkan dalam tempoh ini. (*Tuition fees WILL NOT BE charged for course(s) dropped during this period)	http://myum.um.edu.my (untuk semak jadual waktu kursus dan lain-lain pengumuman) (to check course time table and other announcements) http://pgregistration.um.edu.my (untuk mendaftar kursus) (to register for courses)
5 Februari 2018 (5 February 2018)	Kuliah Bermula (Commencement of lectures)	
19 – 23 Februari 2018 (19 – 23 February 2018)	Pengesahan pendaftaran (secara online) <i>Confirmation of registration (via online)</i>	http://pgregistration.um.edu.my

<p>19 Februari – 23 Mac 2018 (19 February – 23 March 2018)</p>	<p>Gugur Kursus sahaja (<i>Drop course(s) only</i>)</p> <p>*Yuran kursus AKAN DIKENAKAN bagi mana-mana kursus yang digugurkan dalam tempoh ini. (*<i>Course fees WILL BE CHARGED for course(s) dropped during this period</i>)</p>	<p>Gugur kursus akan dibuat secara manual dengan mengisi Borang IPS04 di Institut Pengajian Siswazah (IPS) (<i>Drop of course(s) only Manually by filling up IPS04 Form at Institute of Graduate Study</i>)</p>
<p>Peringatan Penting (<i>Important Reminder</i>)</p>	<p>(1) Proses pendaftaran tidak sempurna sekiranya: <i>Registration is not complete if any of the followings has not been done:</i></p> <p>(a) Pendaftaran atas talian (on-line) tidak dibuat <i>On-line registration (courses/research)</i></p> <p>(b) Yuran pengajian tidak dibayar <i>Payment of fees</i></p> <p>(c) Pengesahan pendaftaran tidak dibuat <i>Confirmation of registration</i></p> <p>(2) (a) Denda sebanyak RM200.00 dikenakan kepada calon yang diberikan kelulusan untuk mendaftar lewat iaitu selepas 16 Februari 2018. <i>Penalty of RM200.00 will be charged to candidate upon approval to register after 16 February 2018.</i></p> <p>(b) Denda sebanyak RM300.00 dikenakan kepada calon yang diluluskan untuk mengaktifkan semula pencalonan yang telah luput (pencalonan akan diluputkan mulai pada 9 Mac 2018 sekiranya tiada rekod pendaftaran calon pada semester ini). <i>Penalty of RM300.00 will be charged upon approval to reactivate lapsed of candidature (the candidature will be terminated commencing on 19 March 2018 if there is no record of registration for this semester).</i></p> <p>(3) Calon diingatkan bahawa adalah menjadi tanggungjawab sendiri untuk memperbaharui pencalonan pada permulaan setiap semester sepanjang tempoh pencalonan ini. Tiada surat peringatan akan dihantar mengenai hal ini. Kegagalan untuk memperbaharui pencalonan merupakan satu pelanggaran peraturan Universiti yang boleh mengakibatkan pencalonan diluputkan. <i>Please be reminded that, you are required to renew your candidature at the beginning of every semester throughout your study. No letter of reminder will be sent regarding this matter. Failure to renew your candidature is considered a violation of the University regulations and result your candidature will be terminated.</i></p>	
<p>(b) secara Penyelidikan dan secara kursus dan penyelidikan (yang mengikuti komponen penyelidikan) (<i>b) by Research and by coursework and research (following the research component)</i>)</p>		
<p>mulai 2 Januari 2018 (<i>commencing 2 January 2018</i>)</p>	<p>Calon menyemak pengumuman berkenaan pendaftaran <i>Candidates to check announcement pertaining to registration matters</i></p>	<p>http://myum.um.edu.my http://ips.um.edu.my Siswa Mail (<i>individu/ personal</i>)</p>
<p>mulai 2 Januari 2018 (<i>commencing 2 January 2018</i>)</p>	<p>Laporan Kemajuan (<i>e-progress report</i>):</p> <p>(a) Calon melengkapkan laporan kemajuan (<i>Progress report</i>) secara atas talian (<i>on-line</i>) (<i>complete progress report form {e-progress report} via on-line</i>)</p> <p>(b) Penyelia-penyelia menilai dan mengesahkan laporan kemajuan calon (<i>supervisor evaluation and confirm candidate progress report</i>)</p> <p>(c) Ketua Jabatan/Timbangan Dekan/Dekan/Timbangan Pengarah/Pengarah memperakukan sama ada pencalonan calon diteruskan atau tidak (<i>Head of Department/Deputy Dean/Dean/Deputy Director/Director agree/disagree the candidate candidature to continued</i>)</p> <p>Peringatan: Calon tidak boleh mendaftar selagi laporan kemajuan tidak diproses. Tarikh akhir pendaftaran ialah pada 23 Mac 2018</p>	

	<p>Reminder: Candidate will not be able to register if progress report has not been processed. Last registration is 23 March 2018</p>	
29 Januari – 23 Mac 2018 (29 January – 23 March 2018)	Calon membuat pendaftaran atas talian (online) melalui web (Candidates is required to register online) *Denda pendaftaran lewat sebanyak RM200 dikenakan sekiranya calon merayu untuk mendaftar selepas 23 Mac 2018 * <i>Penalty of RM200 will be charged to those who appeal for late registration which is after 23 March 2018</i>	http://pgregistration.um.edu.my
26 – 30 Mac 2018 (26 – 30 March 2018)	Pengesahan pendaftaran (secara online) Confirmation of registration (via online)	http://pgregistration.um.edu.my
Peringatan Penting (Important Reminder)	(1) Proses pendaftaran tidak sempurna sekiranya: <i>Registration is not complete if any of the followings has not been done:</i> (a) Pendaftaran atas talian (on-line) tidak dibuat <i>On-line registration (courses/research)</i> (b) Yuran pengajian tidak dibayar <i>Payment of fees</i> (c) Pengesahan pendaftaran tidak dibuat <i>Confirmation of registration</i> (2) (a) Denda sebanyak RM200.00 dikenakan kepada calon yang diberikan kelulusan untuk mendaftar lewat iaitu selepas 23 Mac 2018 . Hanya calon yang telah melengkapkan Laporan Kemajuan secara atas talian (E-Progress Report) dan mendapat kelulusan daripada fakulti masing-masing akan dibenarkan memperbaharui pencalonan untuk Semester II, Sesi 2017/2018. <i>Penalty of RM200.00 will be charged to candidates upon approval to register after 23 March 2018. Only candidates who have completed their progress report via on-line (E-Progress Report) and obtained the approval from the faculty will be allowed to renew their candidature for Semester II, 2017/2018 academic session.</i> (b) Denda sebanyak RM300.00 dikenakan kepada calon yang diluluskan untuk mengaktifkan semula pencalonan yang telah luput (pencalonan akan diluputkan mulai pada 13 April 2018 sekiranya tiada rekod pendaftaran calon pada semester ini). <i>Penalty of RM300.00 will be charged upon approval to reactivate lapsed of candidature (the candidature will be terminated commencing on 13 April 2018 if there is no record of registration for this semester).</i> (3) Calon diingatkan bahawa adalah menjadi tanggungjawab sendiri untuk memperbaharui pencalonan pada permulaan setiap semester sepanjang tempoh pencalonan ini. Tiada surat peringatan akan dihantar mengenai hal ini. Kegagalan untuk memperbaharui pencalonan merupakan satu pelanggaran peraturan Universiti yang boleh mengakibatkan pencalonan diluputkan. <i>Please be reminded that, you are required to renew your candidature at the beginning of every semester throughout your study. No letter of reminder will be sent regarding this matter. Failure to renew your candidature is considered a violation of the University regulations and result your candidature will be terminated.</i> (4) Calon yang tamat pengajian pada Semester I, Sesi 2016/2017 atau yang sedang menunggu keputusan pemeriksaan disertasi/ tesis, boleh mengabaikan notis ini. Pengesahan mengenai status pengajian boleh dibuat di fakulti masing-masing. <i>Candidates who had completed their programme of studies at the end of Semester I, 2017/2018 Session and those who have submitted their thesis/dissertation are not required to renew their candidature. Candidates are highly recommended to consult their respective faculty to verify that the programme requirements have been satisfied.</i>	

KERTAS PROJEK/LAPORAN PENYELIDIKAN
(bagi calon sarjana secara berkursus sahaja)
(PROJECT PAPER/RESEARCH REPORT)
(for master student's by coursework only)

<p>28 Mei 2018 (28 May 2018)</p>	<p>Tarikh akhir penyerahan Borang Kelulusan Tajuk Kertas Projek (KP) / Laporan Penyelidikan (LP) bagi calon yang akan memulakan KP/LP pada Semester I, Sesi 2018/2019. <i>(Submission of Title of Project Paper/Research Report Approval Form to enable candidates to start their Project Paper/Research Report in Semester I, 2018/2019 Session)</i></p>	<p>Borang FP 44/2007 (FP 44/2007 Form)</p>
	<p>Tarikh akhir penyerahan KP/LP yang sempurna untuk diperiksa <i>(Deadline for submitting Project Paper/Research Report for examination)</i></p> <p>Perhatian : <i>(Attention) :</i></p> <p>(1) Garis panduan penulisan KP/LP boleh diakses di laman web : <i>(Guideline for writing of Project Paper/Research Report can access at:</i></p> <p>(2) Sila bawa bersama surat kelulusan tajuk KP/LP semasa penghantaran KP/LP tersebut. <i>(Kindly bring the approval letter of Project Paper/Research Report together with your Project Paper/Research Report)</i></p>	<p>Borang Pengakuan Keaslian Penulisan dan Borang FP 406/2004 <i>(Original Literacy Work Declaration and FP 406/2004 Form)</i></p> <p align="center">http://education.um.edu.my</p> <p>Borang FP 112/2005 (FP 112/2005 Form)</p>

terkini pada 1 Januari 2018 (update as of 1st January 2018)

Sumber (sources): Institut Pengajian Siswazah (Institute of Graduate Studies)