**

# PERMOHONAN BAYARAN BALIK BANTUAN KEWANGAN BAGI PENERBITAN CALON IJAZAH TINGGI

**(*REIMBURSEMENT APPLICATION FORM FOR POSTGRADUATE CANDIDATES’ PUBLICATION*)**

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| **NO.** | **SENARAI SEMAK PERMOHONAN/**  **APPLICATION CHECKLIST** | **TANDA ()/**  **TICK ()** |
|  | Borang Permohonan Bayaran Balik Bantuan Kewangan bagi Penerbitan Calon Ijazah Tinggi  *Reimbursement Application Form for Postgraduate Candidates’ Publication* |  |
|  | Surat Tawaran Kemasukan Sebagai Calon Ijazah Tinggi Universiti Malaya  *Universiti Malaya Postgraduate Admission Official Offer Letter* |  |
|  | Abstrak Artikel Yang Diterbitkan  *Abstract of the Published Article* |  |
|  | Bukti Pengindeksan Artikel (cth: tangkapan layar/pautan pengesahan WoS/Scopus)  *Proof of Article Indexing (e.g., screenshot/link confirming Scopus/WoS indexing)* |  |
|  | Invois/Keputusan Editor Menyatakan Jumlah Perlu Dibayar  *Invoice/Editor’s Decision Stating the Required Payment Amount* |  |
|  | Resit Bayaran Rasmi  *Official Payment Receipt* |  |
|  | Penyata Akaun Bank Menyatakan Kadar Pertukaran Mata Wang (jika bayaran dibuat dalam mata wang asing)  *Bank Statement Stating the Currency Exchange Rate (if payment was made in foreign currency)* |  |

# Terms and Conditions for Reimbursement Application

# Eligibility:

Applications are only open to postgraduate students (Master’s/PhD) registered under the Faculty of Education, Universiti Malaya.

1. **Maximum Reimbursement Limit:**

The maximum amount claimable by each postgraduate candidate for publication and/or participation in conferences with indexed proceedings in WoS or Scopus is RM2,500.00 throughout the duration of their study.

1. **Authorship Requirement:**

Journal article publication must be co-authored with the respective supervisor(s).

1. **Journal Criteria:**

Articles must be published in high-impact journals indexed in:

a. Web of Science (WoS):

    i. Social Sciences Citation Index (SSCI)

    ii. Arts & Humanities Citation Index (AHCI)

    iii. Science Citation Index Expanded (SCIE)

b. Scopus

c. The journal and publisher must not be listed as predatory (e.g., in Beall’s List)

1. **Indexing Requirement:**

* The article must have already been published and indexed in WoS/Scopus at the time of application.
* Articles not yet published or not yet indexed are not eligible for reimbursement.

**Kategori Permohonan: (tandakan yang berkenaan) / *Application Category: (tick where applicable)***

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| 1. | **BUTIR-BUTIR PERMOHONAN / *DETAILS OF APPLICANT*** | | | | | | | | | | | | | | | | |
| 1.1 | Nama Pelajar  *(Name of Candidate)* | |  | | | | | | | | | | | | | |
| 1.2 | No. Pendaftaran  *(Matriculation Number)* | |  | | | Sesi Kemasukan/  (*Entry Session*) | | | | |  | | | | |
| 1.3 | No. Kad Pengenalan/ No. Pasport  *(IC/Passport No.)* | |  | | | | | | | | | | | | |
| 1.4 | No.Telefon (Pejabat)  *Telephone No. (Office)* | |  | | | No. Telefon Bimbit  *H/P Number* | | | |  | | | | | |
| 1.5 | Alamat Surat Menyurat  *(Correspondence Address)* | |  | | | | | | | | | | | | |
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| 1.6 | Nama Program Pengajian (*Name of Study Program*) | |  | | | | | | | | | | | | |
| 1.7 | Bidang Pengajian/ Penyelidikan  (*Field of Study/Research*) | |  | | | | | | | | | | | | |
| 1.8 | Tajuk Penyelidikan (*Research Title*) | |  | | | | | | | | | | | | |
| 1.9 | Nama Penyelia  *(Name of Supervisor)* | |  | | | E-mail: | | | |  | | | | | |
| 2. | **MAKLUMAT PENERBITAN / *PUBLICATION DETAILS*** | | | | | | | | | | | | | | | |
| 2.1 | Tajuk Penerbitan  *(Title of Publication)* | | |  | | | | | | | | | | | |
| 2.2 | Nama Jurnal  *(Name of Journal)* | | |  | | | | | | | | | | | |
| 2.3 | Penerbit / (*Publisher)* | | |  | | | | | | | | | | | |
| 2.4 | Indeks/ *Index\**  \*Tick where applicable | | | **Web of Sciences (WoS)** | | SSCI | |  | | AHCI | |  | | SCIE |  |
| **Scopus** |  |  | |  | |  | |  | |  |  |
| 2.5 | URL/DOI | | |  | | | | | | | | | | | |
| 2.6 | Pengarang Utama/ *Corresponding Author* | | | 1. | | | | | | | | | | | |
| 2.7 | Pengarang Bersama/ *Co*-*Author* | | | 2. | | | | | 3. | | | | | | |
| 3. | **BUTIR-BUTIR TUNTUTAN BANTUAN/*DETAILS OF REIMBURSEMENT*** | | | | | | | | | | | | | | | |
| 3.1 | Baki semasa menuntut bantuan ini (RM):  *Existing balance during reimbursement (RM):* | | | | |  | | | | | | | | | |
| 3.2 | No. Resit Tuntutan:  *Reimbursement Receipt No.:* | | | | |  | | | | | | | | | |
| 3.3 | Jumlah Yang Ingin Dituntut (RM):  *Reimbursement Total (RM):* | | | | |  | | | | | | | | | |
| 3.4 | Tarikh Resit:  *Receipt Date:* | | | | |  | | | | | | | | | |
| \*Sila lampirkan bukti pembayaran rasmi kepada jurnal  *\*Please attach the original proof of payment to the journal* | | | | | | | | | | | | | | | |
| 4. | **PERAKUAN PEMOHON/ APPLICANT’S DECLARATION** | | | | | | | | | | | | | | | |
| 4.1 | Adakah anda menerima bantuan kewangan dari mana-mana pihak? Ya *(Yes)*  (sila kemukakan surat bantuan kewangan daripada penaja)  *Are you receiving any aid from any source at present? (Please append letter of sponsorship from sponsor)* | | | | | | Tidak *(No)* | | | | | |  | | |
| Nama Organisasi  *Name of Organization* |  | | | | | | Jumlah (RM) Total (RM) | | | | |  | | |

Saya mengaku bahawa semua butiran di atas adalah benar dan tidak pernah diterbitkan dalam sebarang bentuk penerbitan sebelum ini

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| *I confirm that all the above details are true and my original work has not been published earlier in any form.* |
| Tarikh *(Date)* Tandatangan Pemohon Tandatangan Penyelia |

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| **KEGUNAAN PEJABAT SAHAJA / *OFFICE USE ONLY*** | |
| 5. | **Ulasan dan Perakuan Timbalan Dekan (Penyelidikan)/*Comments and Approval by Deputy Dean (Research)*** |
|  | Ulasan/*Comments:*  Permohonan Disokong/Tidak Disokong\*  *(Application Supported/ Not Supported)*  \**potong mana yang tidak berkenaan/please cross whichever irrelevant* |
| Tarikh/*Date* Nama/Tandatangan  *(Name/Signature)* | |
| 6. | **Ulasan dan Perakuan Dekan/*Comments and Approval of the Dean*** |
|  | Ulasan/*Comments*:  Bantuan Kewangan yang diperakukan: \*RM  *Financial Aid Approved* |
| Tarikh *(Date)* Tandatangan Dekan Fakulti  *(Dean Signature)* | |