**

# PERMOHONAN BAYARAN BALIK BANTUAN KEWANGAN BAGI PENERBITAN CALON IJAZAH TINGGI

**(*REIMBURSEMENT APPLICATION FORM FOR POSTGRADUATE CANDIDATES’ PUBLICATION*)**

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| **NO.** | **SENARAI SEMAK PERMOHONAN/** **APPLICATION CHECKLIST** | **TANDA ()/****TICK ()** |
|  | Borang Permohonan Bayaran Balik Bantuan Kewangan bagi Penerbitan Calon Ijazah Tinggi*Reimbursement Application Form for Postgraduate Candidates’ Publication* |  |
|  | Surat Tawaran Kemasukan Sebagai Calon Ijazah Tinggi Universiti Malaya*Universiti Malaya Postgraduate Admission Official Offer Letter*  |  |
|  | Abstrak Artikel Yang Diterbitkan*Abstract of the Published Article* |  |
|  | Bukti Pengindeksan Artikel (cth: tangkapan layar/pautan pengesahan WoS/Scopus)*Proof of Article Indexing (e.g., screenshot/link confirming Scopus/WoS indexing)* |  |
|  | Invois/Keputusan Editor Menyatakan Jumlah Perlu Dibayar*Invoice/Editor’s Decision Stating the Required Payment Amount* |  |
|  | Resit Bayaran Rasmi*Official Payment Receipt* |  |
|  | Penyata Akaun Bank Menyatakan Kadar Pertukaran Mata Wang (jika bayaran dibuat dalam mata wang asing)*Bank Statement Stating the Currency Exchange Rate (if payment was made in foreign currency)* |  |

# Terms and Conditions for Reimbursement Application

# Eligibility:

Applications are only open to postgraduate students (Master’s/PhD) registered under the Faculty of Education, Universiti Malaya.

1. **Maximum Reimbursement Limit:**

The maximum amount claimable by each postgraduate candidate for publication and/or participation in conferences with indexed proceedings in WoS or Scopus is RM2,500.00 throughout the duration of their study.

1. **Authorship Requirement:**

Journal article publication must be co-authored with the respective supervisor(s).

1. **Journal Criteria:**

Articles must be published in high-impact journals indexed in:

a. Web of Science (WoS):

    i. Social Sciences Citation Index (SSCI)

    ii. Arts & Humanities Citation Index (AHCI)

    iii. Science Citation Index Expanded (SCIE)

b. Scopus

c. The journal and publisher must not be listed as predatory (e.g., in Beall’s List)

1. **Indexing Requirement:**
* The article must have already been published and indexed in WoS/Scopus at the time of application.
* Articles not yet published or not yet indexed are not eligible for reimbursement.

**Kategori Permohonan: (tandakan yang berkenaan) / *Application Category: (tick where applicable)***

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| 1. | **BUTIR-BUTIR PERMOHONAN / *DETAILS OF APPLICANT*** |
| 1.1 | Nama Pelajar*(Name of Candidate)* |  |
| 1.2 | No. Pendaftaran*(Matriculation Number)* |  | Sesi Kemasukan/(*Entry Session*) |  |
| 1.3 | No. Kad Pengenalan/ No. Pasport*(IC/Passport No.)* |  |
| 1.4 | No.Telefon (Pejabat)*Telephone No. (Office)* |  | No. Telefon Bimbit*H/P Number* |  |
| 1.5 | Alamat Surat Menyurat*(Correspondence Address)* |  |
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| 1.6 | Nama Program Pengajian (*Name of Study Program*) |  |
| 1.7 | Bidang Pengajian/ Penyelidikan(*Field of Study/Research*) |  |
| 1.8 | Tajuk Penyelidikan (*Research Title*) |  |
| 1.9 | Nama Penyelia*(Name of Supervisor)* |  | E-mail: |  |
| 2. |  **MAKLUMAT PENERBITAN / *PUBLICATION DETAILS*** |
| 2.1 | Tajuk Penerbitan*(Title of Publication)* |  |
| 2.2 | Nama Jurnal*(Name of Journal)* |  |
| 2.3 | Penerbit / (*Publisher)* |  |
| 2.4 | Indeks/ *Index\**\*Tick where applicable | **Web of Sciences (WoS)** | SSCI |  | AHCI |  | SCIE |  |
| **Scopus** |  |  |  |  |  |  |  |
| 2.5 | URL/DOI |  |
| 2.6 | Pengarang Utama/ *Corresponding Author* | 1. |
| 2.7 | Pengarang Bersama/ *Co*-*Author* | 2. | 3. |
| 3. | **BUTIR-BUTIR TUNTUTAN BANTUAN/*DETAILS OF REIMBURSEMENT*** |
| 3.1 | Baki semasa menuntut bantuan ini (RM):*Existing balance during reimbursement (RM):* |  |
| 3.2 | No. Resit Tuntutan:*Reimbursement Receipt No.:* |  |
| 3.3 | Jumlah Yang Ingin Dituntut (RM):*Reimbursement Total (RM):* |  |
| 3.4 | Tarikh Resit:*Receipt Date:* |  |
| \*Sila lampirkan bukti pembayaran rasmi kepada jurnal*\*Please attach the original proof of payment to the journal* |
| 4. | **PERAKUAN PEMOHON/ APPLICANT’S DECLARATION** |
| 4.1 | Adakah anda menerima bantuan kewangan dari mana-mana pihak? Ya *(Yes)*(sila kemukakan surat bantuan kewangan daripada penaja)*Are you receiving any aid from any source at present? (Please append letter of sponsorship from sponsor)* | Tidak *(No)* |  |
| Nama Organisasi*Name of Organization* |  | Jumlah (RM) Total (RM) |  |

Saya mengaku bahawa semua butiran di atas adalah benar dan tidak pernah diterbitkan dalam sebarang bentuk penerbitan sebelum ini

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| *I confirm that all the above details are true and my original work has not been published earlier in any form.* |
|  Tarikh *(Date)* Tandatangan Pemohon Tandatangan Penyelia |

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| **KEGUNAAN PEJABAT SAHAJA / *OFFICE USE ONLY*** |
| 5. | **Ulasan dan Perakuan Timbalan Dekan (Penyelidikan)/*Comments and Approval by Deputy Dean (Research)*** |
|  | Ulasan/*Comments:*Permohonan Disokong/Tidak Disokong\**(Application Supported/ Not Supported)*\**potong mana yang tidak berkenaan/please cross whichever irrelevant* |
|   Tarikh/*Date* Nama/Tandatangan*(Name/Signature)* |
| 6. | **Ulasan dan Perakuan Dekan/*Comments and Approval of the Dean*** |
|  | Ulasan/*Comments*:Bantuan Kewangan yang diperakukan: \*RM *Financial Aid Approved* |
| Tarikh *(Date)* Tandatangan Dekan Fakulti*(Dean Signature)* |