

**PERMOHONAN BAYARAN BALIK BANTUAN KEWANGAN BAGI PENERBITAN / PERMOHONAN BANTUAN  
KEWANGAN MENGHADIRI SEMINAR/PERSIDANGAN CALON IJAZAH TINGGI  
(REIMBURSEMENT APPLICATION FORM FOR PUBLICATION AND SEMINAR/CONFERENCE FOR  
POSTGRADUATE CANDIDATES)**

Senarai Semak Permohonan/ Application Checklist	Tandakan/ Tick (√)
Borang Permohonan Bayaran Balik Bantuan Kewangan bagi Penerbitan dan Persidangan Calon Ijazah Tinggi  <i>Reimbursement Application Form for Publication and Seminar/Conference for Postgraduate Candidates</i>	
Surat Tawaran Calon Ijazah Tinggi Universiti Malaya  <i>Universiti Malaya Student's Enrolment Offer Letter</i>	
Invois / Keputusan Editor Menyatakan Jumlah Perlu Dibayar  <i>Invoice / Editor's Decision Stating the Amount That Needs to be Paid</i>	
Resit Bayaran  <i>Payment Receipt</i>	
Penyata Akaun Bank Menyatakan Kadar Pertukaran Mata Wang (sekiranya melibatkan mata wang luar)  <i>Bank Account Statement Stating the Currency Rate (if involving foreign currency)</i>	

**Terms and Conditions for Reimbursement:**

1. Reimbursement is only applicable to all postgraduate students (Masters/PhD) of the Faculty of Education.
2. The maximum amount of funds allocated per individual postgraduate candidate is RM 2,500.00 throughout the study.
3. Journal article publication must be co-authored with respective supervisors.
4. High-impact journal publication comprises of:
  - a. Web of Sciences (WoS)
    - i. Social Sciences Citation Index (SSCI);
    - ii. Arts & Humanities Citation Index (AHCI);
    - iii. Science Citation Index Expanded (SCIE); or
  - b. Scopus; and
  - c. Not listed as Predatory Journals (Beall's List)
5. The article must be published and indexed in WoS/Scopus at the time reimbursement application is made.

**Kategori Permohonan: ( tandakan yang berkenaan) / Application Category: ( tick where applicable)**

<b>Penerbitan / Publication</b> Sila isi butiran 1, 2, 3, dan 8 sahaja. / Please fill in items 1, 2, 3, and 8 only.	<b>Menghadiri Seminar/Persidangan / Attending Seminar/Conference</b> Sila isi butiran 1, 4, 5, 6, 7, dan 9 sahaja. / Please fill in items 1, 4, 5, 6, 7, and 9 only.
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1.	<b>Butir-Butir Permohonan / Details of Applicant</b>									
	1.1	Nama Pelajar (Name of Candidate)								
	1.2	No. Pendaftaran (Matriculation Number)				Sesi Kemasukan/ (Entry Session)				
	1.3	No. Kad Pengenalan/ Pasport (IC/Passport No.)								
	1.4	No.Telefon (Pejabat) Telephone No. (Office)				No. Telefon Bimbit H/P Number				
	1.5	Alamat Surat Menyurat (Correspondence Address)								
	1.6	Nama Program (Name of Program)								
	1.7	Bidang Pengajian/ Penyelidikan (Field of Study/Research)								
	1.8	Tajuk Penyelidikan (Research Title)								
	1.9	Nama Penyelia (Name of Supervisor)				E-mail:				
<b>UNTUK PENERBITAN / FOR PUBLICATION</b>										
2.	<b>Butir-Butir Penerbitan/Details of Publication</b>									
	2.1	Tajuk Penerbitan (Title of Publication)								
	2.2	Nama Jurnal (Name of Journal)								
	2.3	Penerbit / (Publisher)								
	2.4	Indeks/ Index* *Tick where applicable	Web of Sciences (WoS)	<input type="checkbox"/>	SSCI	<input type="checkbox"/>	AHCI	<input type="checkbox"/>	SCIE	<input type="checkbox"/>
			Scopus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	2.5	URL/DOI								
	2.6	Pengarang Utama/ Corresponding Author	1.							
2.7	Pengarang/ Author	2.			3.					
3.	<b>Butir-butir Tuntutan Bantuan/Details of Reimbursement</b>									
	3.1	Baki semasa menuntut bantuan kewangan penerbitan pelajar (RM): Existing balance during reimbursement (RM):								
	3.2	No. Resit Tuntutan: Reimbursement Receipt No.:								
	3.3	Jumlah Tuntutan (RM): Reimbursement Total (RM):								
	3.4	Tarikh Resit: Receipt Date:								
	3.5	Baki Terkini (RM):								

	Current Balance (RM):		
	*Sila lampirkan bukti pembayaran (asli) kepada jurnal *Please attach the original proof of payment to the journal		
<b>UNTUK MENGHADIRI SEMINAR/PERSIDANGAN / FOR ATTENDING SEMINAR/CONFERENCE</b>			
4.	<b>Butir-Butir Seminar &amp; Persidangan/Details of Seminar &amp; Conference</b>		
4.1	Nama/Tajuk Seminar & Persidangan (sila sertakan brosur dan surat jemputan) (Name/Title of Seminar & Conference (Please append conference brochure/invitation)		
4.2	Tempat (lokasi/ bandar/ negara) Venue (location/city/ country)		
4.3	Tempoh (tarikh) Duration (date)	Dari/From:	Hingga/To:
4.4	Peranan/ Role	Pembentang kertas kerja/peserta/ peranan lain (sila nyatakan dan sertakan abstrak) Paper presenter/delegate/ other role (please specify and attach abstract)	
5.	<b>Butir-butir perbelanjaan/Details of Financing</b>	<b>RM</b>	<b>Matawang asing Foreign Currency: _____</b>
(a)	Tambang Perjalanan/Travel Fare		
(b)	Sewa Hotel/ Akomodasi/ Lojing Hotel/ Accommodation/ Lodging Fees		
(c)	Pendaftaran/ Registration Fees		
(d)	Jumlah perbelanjaan (a,b,c) Total expenditure (a,b,c)		
6.	<b>Persidangan yang pernah di hadiri (2 tahun sebelum). Sekiranya ruang tidak mencukupi sila kemukakan lampiran.</b> (Sila kemukakan bukti/surat pengesahan bahawa prosiding / kertas kerja tersebut telah/ akan diterbitkan di dalam jurnal) Seminar/Conference Attended in the two years before application (If more space is required, please append the details in a separate page). (Please append evidence/letter of confirmation that the working paper has been/will be published in a journal/conference proceedings)		
	<b>Nama Persidangan / Tempat Name of Seminar/Venue</b>	<b>Tarikh/Date</b>	<b>Penerbitan/Publication</b>
			<b>Jenis Bantuan/Type of Aid Applied</b>
7.	<b>Senarai penerbitan yang dihasilkan untuk tempoh 2 tahun sebelum permohonan. Sekiranya ruang tidak mencukupi sila kemukakan lampiran.</b> List of publications produced during the period of two years before application. If more space is required, please append the list of publications.		
	<b>Tajuk Penerbitan Title of Publication</b>	<b>Tarikh/Date</b>	<b>Jenis Penerbitan/Type of Publication</b>
			<b>Diterbitkan oleh/Published by</b>
8.	<b>Permohonan Bantuan Kewangan/Application for Financial Assistance</b>		
8.1	Adakah menerima bantuan kewangan dari mana-mana pihak? (sila kemukakan surat bantuan kewangan daripada penaja) Are you receiving any aid from any source at present? (Please append letter of sponsorship from sponsor)	Ya (Yes) <input type="checkbox"/>	Tidak (No) <input type="checkbox"/>
	Nama Organisasi Name of Organization	Jumlah (RM) Total (RM)	
8.2	Bantuan Kewangan Yang Dipohon: PENERBITAN <input type="checkbox"/> Financial Assistance Applied: Publication	PERSIDANGAN <input type="checkbox"/> Conference	

Saya mengaku bahawa semua butiran di atas adalah benar dan resit yang dilampirkan / kertas kerja yang akan dibentangkan (jika berkaitan) adalah asli dan tidak pernah diterbitkan dalam sebarang bentuk penerbitan.

I confirm that all the above details are true and attached receipt is original / the working paper to be presented (if relevant) is my original work and has not been published earlier in any form

\_\_\_\_\_  
Tarikh (Date)

\_\_\_\_\_  
Tandatangan Pemohon

\_\_\_\_\_  
Tandatangan Penyelia

**KEGUNAAN PEJABAT SAHAJA / OFFICE USE ONLY**

9.	<b>Ulasan dan Perakuan Timbalan Dekan (Penyelidikan)/Comments and Approval by Deputy Dean (Research)</b>
	9.1 Ulasan/Comments: _____ _____
	9.2 Permohonan Disokong/Tidak Disokong* (Application Supported/ Not Supported) *potong mana yang tidak berkenaan/please cross whichever irrelevant

\_\_\_\_\_  
Tarikh/Date

\_\_\_\_\_  
Nama/Tandatangan  
(Name/Signature)

10.	<b>Ulasan dan Perakuan Dekan/Comments and Approval of the Dean</b>
	Ulasan/Comments: _____ _____
	Bantuan Kewangan yang diperakukan: *RM _____ <i>Financial Aid Approved</i> <i>*bantuan kewangan tidak melebihi RM1500.00 untuk penerbitan ke jurnal antarabangsa atau tempatan / untuk yuran pendaftaran, penginapan dan perjalanan bagi menghadiri persidangan peringkat antarabangsa atau tempatan sepanjang tempoh pengajian.</i> <i>The financial aid is not exceeding a total of RM1500.00 for publication to international/domestic journals / for registration fees, accommodation, and mileage for international/domestic seminar/conference throughout the candidature of the applicant.</i>

\_\_\_\_\_  
Tarikh (Date)

\_\_\_\_\_  
Tandatangan Dekan Fakulti  
(Dean Signature)